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MANAGEMENT

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to success

Allan R. Cohen

Cowriter of Managing for Excellence

Portable Mba In Management

William D. Bygrave



Portable Mba In Management:

The Portable MBA Kenneth M. Eades, Timothy M. Laseter, Ian Skurnik, Peter L. Rodriguez, Lynn A. Isabella, Paul J. Simko, 2010-05-03 A totally revised new edition of the bestselling guide to business school basics The bestselling book that invented the MBA in a book category The Portable MBA Fifth Edition is a reliable and information packed guide to the business school curriculum and experience For years professionals who need MBA level information and insight but don't need the hassle of business school have turned to the Portable MBA series for the very best most up to date coverage of the business basics This new revised and expanded edition continues that long tradition with practical real world business insight from faculty members from the prestigious Darden School at the University of Virginia With 50 percent new material including new chapters on such topics as emerging economies enterprise risk management consumer behavior managing teams and up to date career advice this is the best Portable MBA ever Covers all the core topics you'd learn in business school including finance accounting marketing economics ethics operations management management and leadership and strategy Every chapter is totally updated and seven new chapters have been added on vital business topics Includes case studies and interactive web based examples Whether you own your own small business or work in a major corporate office The Portable MBA gives you the comprehensive information and rich understanding of the business world that you need

The Portable MBA in Management Allan R. Cohen, 2002-08-12 Insights on management leadership and effective organizations from the experts at the best business schools Skills and strategies for leading any organization to success comprehensive up to date and better than ever When the speculative bubble burst in 2000 it exposed a weakness in many firms too much financial engineering and too little leadership and management I strongly recommend this book to those managers who want to learn how to run well managed organizations capable of weathering the inevitable turbulence brought about by intensive competition and rapid changes in markets and technology In one book highly regarded experts in the field of management provide you with the essential lessons you will need to succeed as a leader and manager Michael Beer Cahners Rabb Professor of Business Administration Emeritus Harvard Business School and author of *The Critical Path to Corporate Renewal* For managers to be effective in today's complex world they need to be learners as well as leaders In this remarkable volume a world class collection of professors provides a curriculum for continuous management learning that combines leading edge theory with practical advice Every manager from supervisor to CEO should keep this book close at hand Ron Ashkenas Managing Partner Robert H Schaffer Associates and coauthor of *The Boundaryless Organization* and *The GE Work Out* This latest edition of *The Portable MBA in Management* continues a tradition of some of our greatest thinkers and teachers making their work highly accessible The book will be treasured as a valuable reference as well as a great read Len Schlesinger Chief Operating Officer The Limited Inc From the master teachers and scholars of management including David L Bradford Stanford University Anne Donnellon Babson College Stephen L Fink University of New Hampshire Charles J

Fombrun New York University Danna Greenberg Babson College Douglas T Hall Boston University Todd D Jick The Center of Executive Development Rosabeth Moss Kanter Harvard Business School Roy J Lewicki Ohio State University Leonard A Schlesinger Harvard Business School R Roosevelt Thomas Jr American Institute for Managing Diversity Peter B Vaill University of St Thomas [The Portable Mba in Management](#) Cohen,2002-12-01 [The Portable MBA in Marketing](#) Alexander Hiam,Charles D. Schewe,1992-04-16 Includes market research sales forecasting product development and pricing

The Portable MBA in Finance and Accounting Theodore Grossman,John Leslie Livingstone,2009-10-05 The most comprehensive and authoritative review of B School fundamentals from top accounting and finance professors For years the Portable MBA series has tracked the core curricula of leading business schools to teach you the fundamentals you need to know about business without the extreme costs of earning an MBA degree The Portable MBA in Finance and Accounting covers all the core methods and techniques you would learn in business school using real life examples to deliver clear practical guidance on finance and accounting The new edition also includes free downloadable spreadsheets and web resources If you re in charge of making decisions at your own or someone else s business you need the best information and insight on modern finance and accounting practice This reliable information packed resource shows you how to understand the numbers plan and forecast for the future and make key strategic decisions Plus this new edition covers the effects of Sarbanes Oxley applying ethical accounting standards and offers career advice Completely updated with new examples new topics and full coverage of topical issues in finance and accounting fifty percent new material The most comprehensive and authoritative book in its category Teaches you virtually everything you d learn about finance and accounting in today s best business schools Whether you re thinking of starting your own business or you already have and just need to brush up on finance and accounting basics this is the only guide you need

The Portable MBA in Finance and Accounting John Leslie Livingstone,1997-08-21 This Second Edition of The Portable MBA in Finance and Accounting brings you all the in depth authoritative coverage of its bestselling predecessor expanded and updated plus an important selection of new topics crucial to business success It s the ideal resource for every manager and professional who needs to use numbers as business tools gain competitive advantage and manage the enterprise more efficiently John Leslie Livingstone has reassembled his all star lineup of leading professors and practitioners in finance accounting and law from across the United States These experts provide practical jargon free explanations of key finance and accounting topics Special features of this new edition include New chapters Computers and information technology in F A Analyzing income statements Managing financial risk Broad coverage Understanding financial statements Financial forecasting and budgeting Break even and cost volume profit analyses Product pricing Strategies to minimize business income tax Evaluating an acquisition target Managing foreign exchange risk exposure and much more Versatility Applies to large corporations midsize companies and start ups Useful in nonprofit organizations as well as businesses Helps sales service production and marketing managers speak the language of

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Eric Verzuh,2003-07-21 Dies ist der Nachfolgetitel des erfolgreichen The Fast Forward MBA in Project Management von dem bislang ber 70 000 Exemplare verkauft wurden The Portable MBA in Project Management diskutiert die aktuellsten Themen im Projektmanagement und enth lt Beitr ge von allen f hrenden Autorit ten auf diesem Gebiet Die Beitr ge dieser Experten verkn pfen wichtige Ideen mit Originalmaterial und decken alle Trends alle Themen und alle Aspekte des modernen Projektmanagement ab Autor Eric Verzuh pr sentiert eine Vielzahl von erprobten Techniken f r das Managen einzelner Projekte und projektbasierter Unternehmen Hier erfahren Projektmanager wie sie die Kraft einzelner Projekterfolge miteinander verbinden k nnen um das Unternehmen so zu einem h heren Ma an Produktivit t und Reaktionsfreudigkeit im Kundenkontakt anzuspornen The Portable MBA in Project Management der umfassende Ratgeber f r erfolgreiches

Projektmanagement und ein Muss für jeden ambitionierten Projektmanager Eric Verzuh ist als Consultant für führende internationale Unternehmen tätig darunter u.a. Adobe Boeing GE und Nordstrom

The Portable MBA Robert F. Bruner, 1998 This is a first rate book by a first rate group of scholars It provides a clear distillation of some very powerful new concepts and integrates them into a practical general management framework that will help managers meet the challenges of the 21st century W Carl Kester James R Williston Professor of Business Management Harvard Business School The Portable MBA is an outstanding resource Every prospective MBA student should read it to jump start their course work every practicing manager even those with MBAs would also profit greatly from time spent with this excellent book Dennis E Logue Steven Roth Professor of Management The Amos Tuck School Dartmouth College An excellent launching pad for anybody interested in an overview of the state of business administration in the 1990s an indispensable guide for the beginner and seasoned manager alike L L Marlantes President and CEO The Rockefeller Group The Portable MBA will appeal to those who recognize that the tired old rules of business no longer apply in today's rapidly changing global environment This book offers students and business professionals an up to date approach that integrates all the key functional areas of the business enterprise John D Finnerty PhD Partner Coopers Lybrand LLP Professor of Finance Fordham University The Portable MBA offers an interdisciplinary succinct and practical approach to tools concepts and emerging trends facing executives who compete in the global economy Barry D Leskin National Head of Human Resources Ernst Young London The Portable MBA Third Edition offers you an opportunity to learn the cutting edge business theory and practice now being taught at today's top MBA programs Written by faculty members of the prestigious Darden School at the University of Virginia and structured around that school's world renowned general management program this completely new edition reflects the most important current trends in MBA education namely cross functional management leading from the middle alliance management and an understanding of global trade and investing Like its predecessors The Portable MBA Third Edition delves into all the core material covered in the first year of a typical MBA program marketing economics business ethics technology strategy and human resources management to select a few But here the authors take an integrated approach highlighting concepts that cross functional lines and responsibility and provide an enterprise wide perspective In addition numerous case studies vignettes and first person accounts from managers and executives at leading companies create a richer understanding of business transformation Finally this updated version contains capstone material that highlights the challenges facing the twenty first century manager building customer value creating new paradigms for managing in periods of turbulence and managing technology In the grand tradition of the internationally bestselling Portable MBA Series The Portable MBA Third Edition brings the insight and wisdom of some of the world's top business educators to the comfort of your favorite reading chair

The Portable MBA in Entrepreneurship William D. Bygrave, Andrew Zacharakis, 2004 A new and improved edition of the entrepreneur's bible An update of the highly respected bestseller The

Portable MBA in Entrepreneurship Third Edition covers everything that an entrepreneur needs to know to start and run a venture

The Portable MBA in Entrepreneurship Case Studies William D. Bygrave, Dan D'Heilly, 1997-06-23 The crucial link between theory and practice In *The Portable MBA in Entrepreneurship Case Studies* you'll meet people who have used the business theories and practices presented in *The Portable MBA in Entrepreneurship* to start and run their own entrepreneurial ventures You'll get a real sense of what it takes to conceive, develop, finance and operate a business and how particular elements such as business plans and financial forecasts function in the real world These case studies cover a broad variety of service and product industries: retail, wholesale, mail order and Internet You'll discover the trials and rewards of starting a travel agency, launching a new glass cleaning product, setting up a fashion Web site and selling women's hosiery through direct mail Other studies cover ventures in the computer industry, the restaurant business, automobile service franchising and business consulting Each case study is illustrated with exhibits, financial statements, business plans, sample contracts and more and many are supplemented with end of chapter questions that help you analyze the viability of each entrepreneurial venture and test your ability to respond to the challenges you'll face in pursuit of your own entrepreneurial dreams

The Portable MBA in Marketing and Portable MBA in Finance and Accounting Set John L. Livingstone, John Leslie Livingstone, Ph.D., CPA, Alexander Hiam, Charles D. Schewe, 1992-08-01

The Portable Mba Bruner, 2003-04-01

The Portable MBA Desk Reference Nitin Nohria, 1998-10 The brand new edition of the ultimate desktop tool The PORTABLE MBA DESK REFERENCE Substantially revised, completely updated How do I analyze a balance sheet? What is business process reengineering? Where can I get financial information about overseas companies? What kinds of services does the Department of Commerce provide to exporters? When it comes to finding quick answers to these and other important business questions, thousands of people depend on *The Portable MBA Desk Reference*, the complete all in one guide to business terms, facts, ideas and resources Now this Second Edition has been extensively revised to include the very latest business topics and data plus new cutting edge sections on technology and much more Organized into two easy to use sections, it contains an A to Z encyclopedia covering key topics ranging from accounting and marketing to manufacturing and strategy plus a comprehensive resource guide for finding specific information in print and on line on dozens of subjects Ideal for a quick take or a fast refresher, this edition of *The Portable MBA Desk Reference* is the best colleague you'll ever have A selection of Book of the Month Club, Money Book Club and Quality Paperback Book Club Being in business today means navigating a daunting array of jargon, theories and data covering hundreds of topics, any one of which could have the power to make or break your success at any time That's why thousands of people depend on *The Portable MBA Desk Reference*, the complete one stop source of quick access information on hundreds of key business terms, concepts and resources From accounting and advertising to management and manufacturing, this ready reference puts a wealth of essential knowledge right at your fingertips Now substantially revised and updated, this outstanding second edition of *The Portable MBA Desk Reference* keeps

pace with the latest developments in business practice including cutting edge information on the Internet and electronic commerce plus up to the minute business facts figures and more Like its successful predecessor this new edition offers the combined wisdom of experts from every field of business all skillfully presented in two user friendly sections PART ONE is an easy to use A to Z encyclopedia of major business topics with plain English coverage of crucial terminology and subjects in accounting economics finance international business management manufacturing marketing and strategy You ll also find helpful mini case studies and real life examples plus time saving cross references to related entries PART TWO is a comprehensive and up to date directory of sources of vital business information It tells you exactly where to look in print and on line and whom to contact for information on dozens of business areas including advertising marketing demographics corporate and industrial financial data economic data international business and more You ll also find appendices packed with hard business facts numbers and lists perfect for beefing up an important report or preparing for that last minute meeting Whether you re looking for a quick take or a complete business refresher course The Portable MBA Desk Reference Second Edition is an essential companion for your trip to the top The Portable MBA Series The Portable MBA series with over 450 000 copies sold provides instant MBA literacy to managers professionals and business owners Portable MBA books provide comprehensive coverage of the primary business functions taught in MBA programs as well as focused coverage of today s vital business topics As such The Portable MBA series provides the most authoritative continuing business education available

The Portable MBA in Entrepreneurship Bygrave,2000-06-29 **The Portable MBA in Finance and Accounting Set** John Leslie Livingstone,1996-04 [The Portable MBA in Strategy](#) Liam Fahey,2001-03-01 **The Portable MBA in Entrepreneurship** William D. Bygrave,1997-02-27 Your golden opportunity to get a state of the art education in entrepreneurship in your spare time and at a tiny fraction of the cost of an MBA program From an all star team that includes William D Bygrave Babson College Jeffrey Timmons Harvard University and Babson College Karl Vesper University of Washington Gerry Hills University of Illinois Chicago Robert Ronstadt Pepperdine University David E Gumpert David Gumpert Communications William Wetzel University of New Hampshire Joel Shulman Babson College Elizabeth Gatewood University of Houston Richard Mandel Babson College Joseph Iandiorio Iandiorio Teska Steve Spinelli Babson College J William Petty Baylor University Bruce Kirchhoff New Jersey Institute of Technology Julian Lange Babson College Bygrave has assembled a thoughtful and highly usable volume The fundamentals are all here from how to recognize entrepreneurial opportunity to the development of successful business plans and financial arrangements This book will be on the desk of every aspiring entrepreneur who wants a ready reference with a wealth of information equal to his dreams of entrepreneurial success Alfred E Osborne Jr Director Entrepreneurial Studies Center Bygrave s book includes all the right stuff the right topics the right applications and the right concepts for the MBA student seriously interested in entrepreneurship or providing goods and services to the growth segment of the business world Donald L Sexton William H

Davis Chair of American Free Enterprise System Ohio State University This book is a keeper The entrepreneur will be referring to it through the startup process and long afterward This will be the bible for those who want to create and grow their own ventures Frank Hoy Dean College of Business Administration University of Texas El Paso With the global marketplace now a reality entrepreneurs and small businesses are seizing opportunities at a rate never before equaled New markets emerge almost daily offering boundless potential to those with the vision to see them the courage to pursue them and the persistence to capture them But a keen eye a strong heart and a tenacious temperament do not guarantee success in this swirling maelstrom of competition You ll also need a generous supply of the most precious commodity in the global marketplace knowledge The Portable MBA in Entrepreneurship Second Edition equips real world entrepreneurs with the same state of the art business knowledge and information taught to MBA candidates in top business schools William Bygrave has reassembled his all star team of professors consultants and entrepreneurs to expand and update this bestseller Every chapter is brought into step with the times through a host of new case studies and examples and the changing legal tax and regulatory climates for small businesses and entrepreneurs are examined and explained as well New and updated topics covered in this indispensable Second Edition include Using the Internet as both a source of opportunities and a resource for generating additional revenues Discovering the perfect business opportunity Creating a business plan Financing a business with venture capital or debt financing Managing for growth Protecting intellectual property Harvesting your business Amazingly while The Portable MBA in Entrepreneurship Second Edition brings you the collective wisdom of some of the top guns in the academic and business worlds you don t need an academic background to understand it Featuring solid substantive information written in a clear and engaging style this book is your golden opportunity to get a five star education in entrepreneurship at a take out price Also available The Portable MBA in Entrepreneurship Case Studies The Portable MBA Series The Portable MBA with over 150 000 copies sold continues to provide instant MBA literacy to managers professionals and business owners Now with the Portable MBA Series Wiley takes this idea one step further by providing readers with a continuing business education These titles provide comprehensive coverage of the primary business functions taught in MBA programs as well as focused coverage of today s vital business topics SERIES TITLES Core Curriculum The New Portable MBA The Portable MBA in Marketing The Portable MBA in Finance and Accounting The Portable MBA in Management The Portable MBA in Entrepreneurship Second Edition The Portable MBA in Investment The Portable MBA in Strategy The Portable MBA in Economics Vital Business Topics Real Time Strategy New Product Development Total Quality Management Psychology for Leaders Market Driven Management Also Available The Portable MBA Desk Reference The Portable MBA in Entrepreneurship Case Studies *The Portable MBA* Eliza G. C. Collins, Mary Anne Devanna, 1990 Very Good No Highlights or Markup all pages are intact *The New Portable MBA* Eliza G. C. Collins, Mary Anne Devanna, 1994-11-04 Each chapter in this updated edition has been thoroughly revised to make it current with the most important developments taking place in

both the business world and in MBA programs across the country Includes new coverage on the impact of customer driven organization quality information technology change management and other topics Also offers an overview of the core courses taken by first year MBA students The Portable MBA in Strategy Liam Fahey,Robert M. Randall,2001 Annotation This work examines practical methods for competing to win in the marketplace while laying the foundations for future success Readers will learn how the front running companies outmanoeuvre the competition are the first to recognise key trends identify the best alternative strategies and develop unique competencies Each chapter offers proven techniques practised by pioneering firms from business unit tactics to industry analyses to e commerce and integrates the underlying principles with an example

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