



# The personnel function in educational administration

Castetter, William Benjamin

Note: This is not the actual book cover

# Personnel Function In Educational Administration

**L. Dean Webb**



## **Personnel Function In Educational Administration:**

*The Personnel Function in Educational Administration* William B. Castetter, 1992      **Personnel Administration in Education** Ben M. Harris, 1992      **Guiding the Human Resources Function in Education** M. Scott Norton, 2017-03-29

The primary focus of the book is to emphasize the major changes in the leadership responsibilities of directors of human resources in education. This purpose underscores the necessity for human resources directors to gain new knowledge and skills in order to assure that the personnel concept is considered in all school district policy and administrative program decisions. The primary processes of the human resources function remain significant but the function's importance is continually increasing as new and innovative changes and research findings are evidenced in education. Personnel recruitment for example now necessitates primary attention to re-recruitment. Innovation in mentoring activities now includes reverse mentoring, peer mentoring and group mentoring. Metrics now loom important and necessary in program planning, accountability and assessment activities. The knowledge and skills required for new innovations in personnel were not always available in the program preparations of individuals who focused on preparation for general school administration. This book serves to serve practicing human resources directors and others that will serve the personnel function in the school principalship and other administrative roles to understand and meet the demands of today's human resources goals and objectives.

*Human Resources Administration in Education* Ronald W. Rebores, 2011. Utilizing a management approach that is organized around the processes and procedures necessary for implementing effective human resources administration, the ninth edition of this well-known text covers the eight essential dimensions of the human resources function over eight chapters: human resources planning, recruitment, selection, placement and induction, staff development, performance evaluation, compensation and collective negotiations. Citing research no earlier than 2000, the up-to-date and contemporary ninth edition of *Human Resources Administration in Education* is updated with the most current issues and advances in the field, including new sections on utilizing technology, understanding Generation Y and handling school districts of varying sizes.

**New Features:** An extensive section on technology and how it can enhance the human resources function by increasing efficiency and accuracy appears in each chapter. A focus on schools of all sizes teaches readers how the material in each chapter is applicable to not only large schools but also to small and medium-sized schools. A focus on the characteristics of Generation Y presented in the first eight chapters help students understand how to successfully attract, hire and retain Generation Y applicants.

*Human Resources Administration in Education: A Management Approach* Ronald W. Rebores, 2013-10-03. For Human Resources and Personnel courses taken by Educational Administration Leadership students. A comprehensive, user-friendly book that covers the fundamentals of human resources function. Utilizing a management approach that is organized around the processes and procedures necessary for implementing effective human resources administration, the ninth edition of this well-known text covers the eight essential dimensions of the human resources

function over eight chapters human resources planning recruitment selection placement and induction staff development performance evaluation compensation and collective negotiations The introductory first chapter presents the human resources function within the context of public school districts while the final chapter helps readers understand the legal ethical and policy aspects of human resources administration Citing research no earlier than 2000 the up to date and contemporary ninth edition of Human Resources Administration in Education is updated with the most current issues and advances in the field including new sections on utilizing technology understanding Generation Y and handling school districts of varying sizes

**The Classroom Teacher and Educational Administration** Ervin Eugene Lewis, Oscar Harrison Williams, 1930 Educational Administration Frederick C. Lunenburg, Allan Ornstein, 2021-01-13 Now with SAGE Publishing The bestselling Educational Administration Concepts and Practices has been considered the standard for all educational administration textbooks for three decades A thorough and comprehensive revision the Seventh Edition continues to balance theory and research with practical application for prospective and practicing school administrators While maintaining the book's hallmark features a friendly and approachable writing style cutting edge content and compelling pedagogy authors Frederick C Lunenburg and Allan Ornstein present research based practices while discussing topical issues facing school administrators today Included with this title The password protected Instructor Resource Site formally known as SAGE Edge offers access to all text specific resources including a test bank and editable chapter specific PowerPoint slides

**Principles of School Business Management** R. Wood Craig, David C. Thompson, Lawrence O. Picus, Don I. Tharpe, 2015-04-16 A must read for anyone involved in school business management this comprehensive textbook addresses a broad range of topics from the basics of accounting principles to strategic planning legal liability taxation purchasing budgeting and management information systems Chapters focus on such key issues as total quality management site based management and the future of school business management Each chapter is designed to serve as a stand alone teaching unit or as a reference to an area of particular interest

**The Human Resource Function in Educational Administration** Ila Phillip Young, William B. Castetter, 2004 This book illustrates the human resource function as it happens in classrooms in schools at board meetings in short in the educational arena It gives readers a bona fide feel for what the human resource professional does Reliable information is provided regarding the most current thinking in the field covering eleven fundamental processes and allowing for understanding of human resources in education its boundaries and how it connects to other administrative functions Issues that have been and continue to be mainstays of the field are introduced and examined Topics include recruitment selection induction development performance appraisal compensation continuity and unionism An excellent resource for human resource professionals in the field of education and administration

**Personnel Administration in Education** Ronald W. Rebores, 1995 A comprehensive treatment of the personnel function as it operates from a central office perspective The book emphasizes the management approach which is organized around processes and

procedures necessary for effective personnel administration Treated in separate chapters are the eight essential dimensions of the personnel function human resource planning recruitment selection placement and induction staff development appraisal rewards and collective negotiations Included is a chapter on ethical legal and policy aspects Human Resources Administration for Educational Leaders M. Scott Norton,2008-04-25 A comprehensive and research based text detailing the important relationship between school administration and human resources administration The author provides students with specific strategies for navigating the treacherous waters of personnel selection development retention and removal I wish I had the book when I began my work as Director of Personnel Zach Kelehear University of South Carolina Human Resources Administration for Educational Leaders balances theory and pedagogy to demonstrate the historical evolution of the human resources function in education the link between human resources and organizational effectiveness and the new trends in human resources accountability Key Features and Benefits Provides students with samples of the tools that practicing HR administrators use for planning recruiting interviewing selecting evaluating compensating and developing staff personnel Dedicates separate chapters to areas often neglected in other texts collective bargaining human resources responsibility for classified personnel accountability and organizational climate and the human resources function Features engaging simulations in the form of case studies and critical questions to help students apply the concepts to practice Accompanied by High Quality Ancillaries Instructors Resources on CD ROM includes a test bank sample syllabi PowerPoint slide presentations and more Contact SAGE to request your copy Meet the author <http://coe.asu.edu/elps/faculty/norton.php>

**Personnel Management in School Administration** Bobby Joe Chandler,Paul V. Petty,1955 **Personnel Administration in Education** L. Dean Webb,1987 Problems in Public School Administration Oscar Friedolin Weber,1930 *Educational Administration & Supervision* ,1924 *School Management and Leadership* Dr. Rima M. Solanki,Dr. Swati S. Raut,2024-05-01 Buy School Management and Leadership e Book for B Ed 4th Semester in English language specially designed for RTMNU Rashtasant Tukadoji Maharaj Nagpur University By Thakur publication *Administering the School Personnel Program* William B. Casterter,1962 *Bulletins ... National League of Teachers' Associations*,1927 **The Fundamentals of Public School Administration** Ward Glen Reeder,1930 Educational Planning Jacques Hallak,Francoise Françoise Caillods,2018-10-24 It was in a context of unprecedented economic growth that educational planning developed in the 1960s At the time educational planners were entrusted with orchestrating the tremendous expansion of schooling with the aim of both universalizing education and providing national economies with the qualified manpower needed Such rigid mandatory planning is not suited to today s world but other forms of planning such as policy analysis policy dialog labor market analysis and strategic management are still valid The following is a complete list of reprinted essays collected for this book

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## **Table of Contents Personnel Function In Educational Administration**

1. Understanding the eBook Personnel Function In Educational Administration
  - The Rise of Digital Reading Personnel Function In Educational Administration
  - Advantages of eBooks Over Traditional Books
2. Identifying Personnel Function In Educational Administration
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Personnel Function In Educational Administration
  - User-Friendly Interface

4. Exploring eBook Recommendations from Personnel Function In Educational Administration
  - Personalized Recommendations
  - Personnel Function In Educational Administration User Reviews and Ratings
  - Personnel Function In Educational Administration and Bestseller Lists
5. Accessing Personnel Function In Educational Administration Free and Paid eBooks
  - Personnel Function In Educational Administration Public Domain eBooks
  - Personnel Function In Educational Administration eBook Subscription Services
  - Personnel Function In Educational Administration Budget-Friendly Options
6. Navigating Personnel Function In Educational Administration eBook Formats
  - ePub, PDF, MOBI, and More
  - Personnel Function In Educational Administration Compatibility with Devices
  - Personnel Function In Educational Administration Enhanced eBook Features
7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Personnel Function In Educational Administration
  - Highlighting and Note-Taking Personnel Function In Educational Administration
  - Interactive Elements Personnel Function In Educational Administration
8. Staying Engaged with Personnel Function In Educational Administration
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Personnel Function In Educational Administration
9. Balancing eBooks and Physical Books Personnel Function In Educational Administration
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Personnel Function In Educational Administration
10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
11. Cultivating a Reading Routine Personnel Function In Educational Administration
  - Setting Reading Goals Personnel Function In Educational Administration
  - Carving Out Dedicated Reading Time

12. Sourcing Reliable Information of Personnel Function In Educational Administration
  - Fact-Checking eBook Content of Personnel Function In Educational Administration
  - Distinguishing Credible Sources
13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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