



RECORDKEEPING

The Total Concept

LASSELLE

Second Edition

Recordkeeping Total Concept

F Rizvi



Recordkeeping Total Concept:

This is likewise one of the factors by obtaining the soft documents of this **Recordkeeping Total Concept** by online. You might not require more grow old to spend to go to the book instigation as without difficulty as search for them. In some cases, you likewise attain not discover the proclamation Recordkeeping Total Concept that you are looking for. It will completely squander the time.

However below, past you visit this web page, it will be in view of that certainly simple to get as with ease as download guide Recordkeeping Total Concept

It will not agree to many get older as we explain before. You can get it even if put-on something else at home and even in your workplace. therefore easy! So, are you question? Just exercise just what we give below as competently as review **Recordkeeping Total Concept** what you taking into consideration to read!

<https://staging.gilderlehrman.org/results/Resources/HomePages/Seafaring%20Woman.pdf>

Table of Contents Recordkeeping Total Concept

1. Understanding the eBook Recordkeeping Total Concept
 - The Rise of Digital Reading Recordkeeping Total Concept
 - Advantages of eBooks Over Traditional Books
2. Identifying Recordkeeping Total Concept
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Recordkeeping Total Concept
 - User-Friendly Interface
4. Exploring eBook Recommendations from Recordkeeping Total Concept

- Personalized Recommendations
 - Recordkeeping Total Concept User Reviews and Ratings
 - Recordkeeping Total Concept and Bestseller Lists
5. Accessing Recordkeeping Total Concept Free and Paid eBooks
 - Recordkeeping Total Concept Public Domain eBooks
 - Recordkeeping Total Concept eBook Subscription Services
 - Recordkeeping Total Concept Budget-Friendly Options
 6. Navigating Recordkeeping Total Concept eBook Formats
 - ePub, PDF, MOBI, and More
 - Recordkeeping Total Concept Compatibility with Devices
 - Recordkeeping Total Concept Enhanced eBook Features
 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Recordkeeping Total Concept
 - Highlighting and Note-Taking Recordkeeping Total Concept
 - Interactive Elements Recordkeeping Total Concept
 8. Staying Engaged with Recordkeeping Total Concept
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Recordkeeping Total Concept
 9. Balancing eBooks and Physical Books Recordkeeping Total Concept
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Recordkeeping Total Concept
 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
 11. Cultivating a Reading Routine Recordkeeping Total Concept
 - Setting Reading Goals Recordkeeping Total Concept
 - Carving Out Dedicated Reading Time
 12. Sourcing Reliable Information of Recordkeeping Total Concept

- Fact-Checking eBook Content of Recordkeeping Total Concept
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
- Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
- Integration of Multimedia Elements
 - Interactive and Gamified eBooks

Recordkeeping Total Concept Introduction

In the digital age, access to information has become easier than ever before. The ability to download Recordkeeping Total Concept has revolutionized the way we consume written content. Whether you are a student looking for course material, an avid reader searching for your next favorite book, or a professional seeking research papers, the option to download Recordkeeping Total Concept has opened up a world of possibilities. Downloading Recordkeeping Total Concept provides numerous advantages over physical copies of books and documents. Firstly, it is incredibly convenient. Gone are the days of carrying around heavy textbooks or bulky folders filled with papers. With the click of a button, you can gain immediate access to valuable resources on any device. This convenience allows for efficient studying, researching, and reading on the go. Moreover, the cost-effective nature of downloading Recordkeeping Total Concept has democratized knowledge. Traditional books and academic journals can be expensive, making it difficult for individuals with limited financial resources to access information. By offering free PDF downloads, publishers and authors are enabling a wider audience to benefit from their work. This inclusivity promotes equal opportunities for learning and personal growth. There are numerous websites and platforms where individuals can download Recordkeeping Total Concept. These websites range from academic databases offering research papers and journals to online libraries with an expansive collection of books from various genres. Many authors and publishers also upload their work to specific websites, granting readers access to their content without any charge. These platforms not only provide access to existing literature but also serve as an excellent platform for undiscovered authors to share their work with the world. However, it is essential to be cautious while downloading Recordkeeping Total Concept. Some websites may offer pirated or illegally obtained copies of copyrighted material. Engaging in such activities not only violates copyright laws but also undermines the efforts of authors, publishers, and researchers. To ensure ethical downloading, it is advisable to utilize reputable websites that prioritize the legal distribution of content. When downloading Recordkeeping Total Concept, users should also consider the potential security risks

associated with online platforms. Malicious actors may exploit vulnerabilities in unprotected websites to distribute malware or steal personal information. To protect themselves, individuals should ensure their devices have reliable antivirus software installed and validate the legitimacy of the websites they are downloading from. In conclusion, the ability to download Recordkeeping Total Concept has transformed the way we access information. With the convenience, cost-effectiveness, and accessibility it offers, free PDF downloads have become a popular choice for students, researchers, and book lovers worldwide. However, it is crucial to engage in ethical downloading practices and prioritize personal security when utilizing online platforms. By doing so, individuals can make the most of the vast array of free PDF resources available and embark on a journey of continuous learning and intellectual growth.

FAQs About Recordkeeping Total Concept Books

What is a Recordkeeping Total Concept PDF? A PDF (Portable Document Format) is a file format developed by Adobe that preserves the layout and formatting of a document, regardless of the software, hardware, or operating system used to view or print it. **How do I create a Recordkeeping Total Concept PDF?** There are several ways to create a PDF: Use software like Adobe Acrobat, Microsoft Word, or Google Docs, which often have built-in PDF creation tools. Print to PDF: Many applications and operating systems have a "Print to PDF" option that allows you to save a document as a PDF file instead of printing it on paper. Online converters: There are various online tools that can convert different file types to PDF. **How do I edit a Recordkeeping Total Concept PDF?** Editing a PDF can be done with software like Adobe Acrobat, which allows direct editing of text, images, and other elements within the PDF. Some free tools, like PDFescape or Smallpdf, also offer basic editing capabilities. **How do I convert a Recordkeeping Total Concept PDF to another file format?** There are multiple ways to convert a PDF to another format: Use online converters like Smallpdf, Zamzar, or Adobe Acrobats export feature to convert PDFs to formats like Word, Excel, JPEG, etc. Software like Adobe Acrobat, Microsoft Word, or other PDF editors may have options to export or save PDFs in different formats. **How do I password-protect a Recordkeeping Total Concept PDF?** Most PDF editing software allows you to add password protection. In Adobe Acrobat, for instance, you can go to "File" -> "Properties" -> "Security" to set a password to restrict access or editing capabilities. Are there any free alternatives to Adobe Acrobat for working with PDFs? Yes, there are many free alternatives for working with PDFs, such as: LibreOffice: Offers PDF editing features. PDFsam: Allows splitting, merging, and editing PDFs. Foxit Reader: Provides basic PDF viewing and editing capabilities. How do I compress a PDF file? You can use online tools like Smallpdf, ILovePDF, or desktop software like Adobe Acrobat to compress PDF files without significant quality loss. Compression reduces the file size, making it easier to share and download. Can I fill out forms in a PDF file? Yes, most PDF viewers/editors like Adobe Acrobat,

Preview (on Mac), or various online tools allow you to fill out forms in PDF files by selecting text fields and entering information. Are there any restrictions when working with PDFs? Some PDFs might have restrictions set by their creator, such as password protection, editing restrictions, or print restrictions. Breaking these restrictions might require specific software or tools, which may or may not be legal depending on the circumstances and local laws.

Find Recordkeeping Total Concept :

seafaring woman

searching for my father

sda organizational structure past present and future seminary doctoral dissertation series

seashore chronicles

sea in soviet strategy

~~seafood for all seasons bays cookery collection~~

seasons and songs piano solo

seals mcgraw-hill new biology

seaweeds of the british isles rhodophyta - part 1 introduction; nemaliales; gigartinales

sea as mirror

seattle 19001920 from boomtown urban turbulence to restoration

~~sea floor spreading and continental drift~~

search for bigfoot anatomy of a farce

~~secession disrupton of the american republic 18441861~~

searching for jim slavery in sam clemens world

Recordkeeping Total Concept :

practice exam for bat test for corrections - Jan 28 2022

web 4 practice exam for bat test for corrections 2022 01 01 exams are changing their exam codes to fbt bt from late september 2020 practice tests are now using the new exam codes practice makes perfect and while the tests cannot guarantee success in the live exam they are a great way to practise exam style questions and identify areas that

pdf practice exam for bat test for corrections - Mar 30 2022

web practice exam for bat test for corrections cjbat study guide oct 24 2020 you re probably thinking this is just another

typical study guide because we know your time is limited exam prep and practice test questions you ll benefit from a quick but total review of everything tested on the exam with real examples graphics and information

cjbat test updated 2023 mometrix test preparation - May 12 2023

web jul 20 2023 cjbat practice test the criminal justice basic abilities test cjbat administered by industrial organizational solutions ios inc is used to test the basic skills and knowledge needed to enroll in florida commission certified training centers and for becoming an employee in florida as a correctional or sworn law enforcement officer

corrections officer entrance exam cjbat flashcards quizlet - Jul 02 2022

web corrections officer entrance exam cjbat 5 0 2 reviews flashcards learn test match q chat get a hint inundated same click the card to flip

cjbat practical advice and sample questions largest listing - Nov 06 2022

web the passing score for this cjbat test is 79 and is valid for a period of four years morris mc daniel cjbat test format the cjbat designed by morris mcdaniel is also divided into two types the entry level police exam cjbat for law enforcement and the entry level correctional officer exam cjbat for corrections

cjbat criminal justice basic abilities test review and practice - Jul 14 2023

web cjbat practice test anyone in the state of florida who wants to work in law enforcement or corrections must take and pass the criminal justice basic abilities test commonly referred to as the cjbat the test assesses whether candidates have the basic skills needed to enroll in a certified training center start test

cjbat test study guide zone - Sep 04 2022

web jun 18 2021 cjbat test officer the law enforcement and correctional officer exams are administered using paper pencil and via computer each test is 1 5 hours long and consist of 97 questions if you its procedure for making this request typically some testing room magnifier and the use of a medical device in the testing room some minor

cjbat practice test for correctional officers form 1 online - Feb 09 2023

web the cjbat practice test for correctional officers form 1 contains 50 questions that are designed to provide insight as to how you will perform on the cognitive ability portion of the cjbat in stock add to cart

cjbat corrections practice test online - Apr 30 2022

web you see locating the right materials that will give you the strongest cjbat corrections practice test online can help you to make it through the exam and pass thus allowing you to move on to the next stage of your application process

[practice exam for bat test for corrections cybersmash](#) - Dec 27 2021

web testspractice exam for bat test for corrections can be taken as capably as picked to act practice exam for bat test basic abilities test bat study guides and or practice tests are available through the test providers a specific test provider s bat

cannot be taken more than three times perpractice exam for bat test for correctionsfuture the

cjbat test 2023 study guide practice ques assessment - Mar 10 2023

web jun 4 2022 take practice test is the cjbat difficult cjbat tests are one of the more difficult exams for law enforcement in the u s because they cover both cognitive topics and behavioral questions that you might not have had to answer before

practice exam for bat test for corrections secure4 khronos - Jun 01 2022

web jun 11 2023 test for corrections that you are looking for download the practice exam for bat test for corrections join that we have the funding for here and check out the link could be you have knowledge that people have look numerous times for their beloved books later this practice exam for bat test for corrections but end up in

cjbat test accurate prep materials to help you pass - Oct 05 2022

web what is the cjbat test the cjbat is an assessment of cognitive abilities and personality traits used to select future florida police officers the cjbat consists of 97 questions in three sections and takes 1 5 hours to complete to pass you will need to answer 70 of the questions correctly

correctional officer tests free practice questions 2023 - Aug 15 2023

web jun 14 2022 the correctional officer test is a psychometric assessment used by criminal justice departments to determine your suitability for a correctional officer position your score on this test will decide whether you are advanced to the

cjbat corrections sample exam questions and format - Feb 26 2022

web use a tool like a cjbat corrections sample exam questions and format to make sure that you have the chance to make it through the test and into your new career it will be worth the work in the end cjbat corrections test study guide and practice exam click on the buy now button below download your copy today

practice exam for bat test for corrections copy - Aug 03 2022

web to the broadcast as competently as keenness of this practice exam for bat test for corrections can be taken as competently as picked to act afobt study guide 2020 2021 trivium military exam prep team 2020 01 10 you re probably thinking this is just another typical study guide because we know your time is

bat florida department of corrections - Dec 07 2022

web criminal justice basic abilities test cjbat please take the corrections fbat this test is only administered within the state of florida and predicts the likelihood for successful completion of basic recruit training and the state officer certification exam

soce how can i prepare for the written exam what can i study

basic abilities test bat fdle state fl us - Jan 08 2023

web jul 1 2022 basic abilities test bat overview individuals who desire to enter a basic recruit training program for law

enforcement or corrections must first pass a basic abilities test this test was adopted by the criminal justice standards and training commission pursuant to section 943 17 f s and further detailed in f a c 11b 35 0011 1

cjbat test study guide free practice test 2022 prep - Jun 13 2023

web may 4 2023 start quiz the cjbat test format the cjbat exam is available to be taken via paper and pencil or with a computer and features 97 multiple choice questions that the applicant will have one and a half hours to finish the cjbat tests for minimum abilities in six topic areas written comprehension written expression memorization

cjbat test preparation free practice 2023 practice4me - Apr 11 2023

web the criminal justice basic abilities test cjbat is a multiple choice entry exam given to those in florida seeking a career in law enforcement or corrections the cjbat is a 97 question exam with a time limit of 1 5 hours the assessment covers several key competencies that are divided into three test sections these competencies are

solutions to problem set 3 rubinstein manual pdf pdf - Sep 03 2022

web aug 10 2023 solutions manual available only to teachers can be found at gametheory tau ac il microtheory student solutions manual to accompany

solutions to problem set 3 rubinstein manual 2023 - Dec 26 2021

web solutions to problem set 3 rubinstein manual teach meaningful jul 08 2021 teach meaningful is a practical guide to designing curriculum that meets standards serves personal and institutional values and intentionally leads to successful student learning identifying which understandings knowledge and

solutions to problem set 3 rubinstein manual pdf uniport edu - Mar 09 2023

web you could buy guide solutions to problem set 3 rubinstein manual or get it as soon as feasible you could quickly download this solutions to problem set 3 rubinstein

solutions to problem set 3 rubinstein manual florida state - May 31 2022

web this solutions to problem set 3 rubinstein manual as one of the most functional sellers here will totally be in the midst of the best options to review solutions to problem set 3 muggo the robot is here to make sure that your first grade students are able to comprehend the meaning of short sentences containing sight words in this modern

solutions to problem set 3 rubinstein manual - Dec 06 2022

web solutions to problem set 3 rubinstein manual author gerwald ritter from orientation sutd edu sg subject solutions to problem set 3 rubinstein manual

downloadable free pdfs solutions to problem set 3 rubinstein - Jul 13 2023

web right here we have countless books solutions to problem set 3 rubinstein manual pdf pdf and collections to check out we additionally pay for variant types and then type of

[problem 3 solutions worksheet esflow](#) - Apr 29 2022

web problem 3 solutions worksheet write problems solutions appropriate to the scenes in the pictures problem the room is messy solution 1 it should be cleaned up solution 2

solutions to problem set 3 rubinstein manual florida state - Jul 01 2022

web this procedure samsung galaxy z fold 3 keeps crashing here are the solutions after accumulating the required hardware it is time to create the 3 monitor setup we have

[solutions to problem set 3 rubinstein manual pdf uniport edu](#) - Sep 22 2021

web may 3 2023 solutions to problem set 3 rubinstein manual 3 11 downloaded from uniport edu ng on may 3 2023 by guest to economics and political science as well as

[solutions to problem set 3 rubinstein manual pdf uniport edu](#) - Nov 24 2021

web may 12 2023 solutions to problem set 3 rubinstein manual 2 8 downloaded from uniport edu ng on may 12 2023 by guest psychology as a viable exciting and relevant

polymers physics yale university - Jun 12 2023

web flory theory number density of monomers in a chain is $n r^3$ probability of another monomer being within excluded volume v of a given monomer is $v n r^3$

[solutions to problem set 3 rubinstein manual secure4 khronos](#) - May 11 2023

web jun 18 2023 realizing the exaggeration ways to obtain this ebook solutions to problem set 3 rubinstein manual is in addition beneficial plainly put the solutions to

solutions to problem set 3 rubinstein manual pdf pdf - Nov 05 2022

web jun 8 2023 solutions to problem set 3 rubinstein manual pdf and numerous books collections from fictions to scientific research in any way in the course of them is this

[solutions to problem set 3 rubinstein manual pdf uniport edu](#) - Feb 08 2023

web jun 1 2023 start getting this info acquire the solutions to problem set 3 rubinstein manual colleague that we give here and check out the link you could purchase guide

solutions to problem set 3 rubinstein manual pdf wrbb neu - Jan 27 2022

web enjoy now is solutions to problem set 3 rubinstein manual below solutions to problem set 3 rubinstein manual 2022 12 18 santos julian solutions to

solutions to problem set 3 rubinstein manual pdf uniport edu - Aug 14 2023

web solutions to problem set 3 rubinstein manual 1 13 downloaded from uniport edu ng on august 25 2023 by guest solutions to problem set 3 rubinstein manual as

polymer physics rubinstein solution manual florida state - Jan 07 2023

web this solutions manual accompanies the third edition of mathematical methods for physics and engineering it contains complete worked polymer physics rubinstein solution

solutions to problem set 3 rubinstein manual pdf pdf - Oct 04 2022

web aug 19 2023 solutions to problem set 3 rubinstein manual pdf pdf getting the books solutions to problem set 3 rubinstein manual pdf pdf now is not type of challenging

solutions to problem set 3 rubinstein manual - Aug 02 2022

web jan 21 2023 it will categorically ease you to look guide solutions to problem set 3 rubinstein manual as you such as by searching the title publisher or authors of guide

solutions to problem set 3 rubinstein manual - Apr 10 2023

web you could purchase guide solutions to problem set 3 rubinstein manual or acquire it as soon as feasible you could speedily download this solutions to problem set 3

1501 07326 a solution to the bernstein problem in the three - Mar 29 2022

web jan 29 2015 abstract in this note we present a short alternative proof for the bernstein problem in the three dimensional heisenberg group $rm\ nil\ 3$ by using the loop

solutions to problem set 3 rubinstein manual - Oct 24 2021

web you to see guide solutions to problem set 3 rubinstein manual as you such as you can receive it while function exaggeration at residence and even in your job site if you undertaking to retrieve and deploy the solutions to problem set 3 rubinstein manual it is completely simple then currently speaking we

mobi solutions to problem set 3 rubinstein manual - Feb 25 2022

web sep 29 the ec 515 information economics finding nonsensical solutions to a problem is a core part of the dungeons dragons experience and not many people know that

906 questions with answers in electrical electronics engineering - Oct 05 2022

web aug 30 2023 explore the latest questions and answers in electrical electronics engineering and find electrical electronics engineering experts questions 906 publications 172 161

basic electrical electronics interview questions answers - Feb 09 2023

web why transformer does not work on dc supply instead of ac what happens when an ac line touches a dc line why do electronic circuits use dc current instead of ac how to design calculate and install a solar panel energy system three phase induction motors mcqs with explanatory answers batteries mcqs with explanatory answers

basic electronics questions and answers electronics post - Jul 14 2023

web jan 9 2020 chapter wise short questions answers in basic electronics you will find lots of questions and answers in each chapter all the questions have been included with just one thing in mind to provide you a better understanding of the subject to see questions and answers just click on the chapter you wish

basic electronics questions and answers inst tools - Mar 30 2022

web you can check your technical skills with our objective questions and answers on basic electronics subjects with an online practice examination basic electronics questions the sample 25 questions are listed below question 1 which of the following statement is correct a fet and junction transistor both are unipolar

top 20 electrical engineering interview questions and answers - Jun 01 2022

web aug 18 2023 top 20 electrical engineering interview questions and answers by michael cavoulacos last updated on august 18 2023 here are the most asked basic to advanced electrical engineering interview questions and answers for freshers as well as experienced electrical engineer candidates to get their dream job

50000 electrical engineering mcqs sanfoundry - Aug 03 2022

web our 50000 electrical engineering multiple choice questions answers prepares you for various exams tests and interviews moreover each mcq question has a correct answer along with a detailed explanation

infe221 past exam questions and answers eastern - Aug 15 2023

web electrical circuits page path department of electrical and electronic engineering past exam questions and answers eeng115 infe115 previous academic years eeng420 bmed403 eeng582 eeng 226 eeng212 eeng226 lab eeng403 faculty of business economics faculty of law faculty of arts sciences

67 electronics quizzes questions answers trivia proprofs - Apr 30 2022

web sep 1 2023 gibilisco power supplies quiz is your take on electronics subject really good can you answer all these questions related to the book power supplies by stan gibilisco if so take this quiz and see for yourself this book includes questions and answers questions 20 attempts 4413 last updated may 18 2023 sample question

electrical engineering questions and answers indiabix - Dec 27 2021

web indiabix electrical engineering questions and answers home electrical engineering list of topics quantities and units voltage current and resistance ohm s law energy and power series circuits parallel circuits series parallel circuits circuit theorems and conversions branch loop and node analyses magnetism and electromagnetism

practical electrical and electronic circuits test questions - Dec 07 2022

web practical electrical and electronic circuits measurement and analysis of current and voltage in simple circuits allows us to formulate rules and predict unknown values part

10 000 basic electrical quiz questions with answers - May 12 2023

web basic electrical quiz questions with answers basic electrical engineering mcq mcq on lead acid battery mcq questions on electromagnetism series parallel rlc circuit mcq three phase system question and answers basic electrical quiz questions with answers mcq on single phase induction motor single phase motor questions

basic electrical quiz questions with answers - Jul 02 2022

web basic electrical quiz questions with answers 1 the current through a resistor has a waveform as shown in figure given below the reading shown by a moving coil ammeter will be amperes inverter led bulb review led inverter bulb specification rechargeable emergency bulb review a 5 2 b 2 5 2

electrical and electronics engineering mcq with answers - Sep 04 2022

web here is a partial list of entrance exam and or competitive exams for which one can practice these electrical electronics engineering questions gate gre ias ies psc ugc net doeacc exams and many others online offline tests contests

basic electrical engineering mcq multiple choice questions - Nov 06 2022

web the section contains electrical engineering questions and answers on basics of kirchhoffs laws and network solutions mesh and nodal analysis superposition theorem thevenins theorem norton theorem source transformations maximum power transfer delta star and star delta transformations

electronics questions and answers forum electronics q a - Apr 11 2023

web sep 6 2023 circuitlab s q a site is a free questions and answers forum for electronics and electrical engineering students hobbyists and professionals we encourage you to use our built in schematic simulation software to add more detail to your questions and answers acceptable questions concept or theory questions

basic electronics interview questions and answers mytectra - Jan 28 2022

web apr 2 2018 q1 what is electronics ans the study and use of electrical devices that operate by controlling the flow of electrons or other electrically charged particles q2 what is the difference between electronics and electrical ans electronics work on dc and with a voltage range of 48vdc to 48vdc

electrical engineering multiple choice questions mcqs - Mar 10 2023

web feb 24 2012 we have over 5000 electronics and electrical engineering multiple choice questions mcqs and answers with hints for each question electrical4u s mcqs are in a wide range of electrical engineering subjects including analog and digital communications control systems power electronics electric circuits electric

electric circuit questions practice questions with answers - Jan 08 2023

web mechanical switches 5 state true or false a switch can be used only to open the circuit and cannot be used to close a circuit true false answer b false explanation a switch can be used to open or close an electric circuit 6 the start of the point from where the electrons start flowing is called

basic electronics questions and answers electrical academia - Jun 13 2023

web capacitor questions and answer basic electronics questions an inductor questions and answers relay questions and answers rlc parallel circuit problems transformer questions and answ rlc series circuit problems wi basic electrical questions ans electrical symbols and diagram

224 questions with answers in electrical science topic - Feb 26 2022

web aug 5 2023 review and cite electrical protocol troubleshooting and other methodology information contact experts in electrical to get answers